



SHEPPARTON ART MUSEUM

Volunteer

Information for Candidates



Welcome

Welcome to the Shepparton Art Museum (SAM), Australia's leading regional art museum in north central Victoria.

Organisational Environment

The Shepparton Art Museum (SAM) is located in North Central Victoria. Established in 1936, the SAM Collection is recognised and celebrated as one of regional Australia's most significant collections of Australian ceramics, alongside a growing collection of historic and contemporary paintings, prints and works on paper. The Museum is also highly regarded for its collection of Aboriginal art. SAM is known for a dynamic program of exhibitions that are designed to be locally relevant and engage with global contemporary ideas.

Shepparton is situated in the heart of the Goulburn Valley and has a population of approximately 65,000. Shepparton has the largest Indigenous population in Victoria outside of Melbourne. The population is culturally diverse with 9.9% of residents being born overseas. The area has excellent education, recreation, cultural, social and health facilities and tourism is a developing focus for the region.

Our Purpose

SAM's overarching goal or purpose is to create a community space that enriches people's lives through creative arts and cultural experiences.

Our Vision

SAM will be a meeting place for the Greater Shepparton Community, providing captivating creative arts and cultural experiences that showcase and celebrate Aboriginal art and culture and engage and connect the diverse communities of Greater Shepparton with one another and the world. It will bring people to Shepparton and contribute creatively, culturally, and economically to the Greater Shepparton community.

Our Mission

We seek to do that by using SAM's collections, exhibitions, education, and public programs to engage, connect and enrich the diverse communities of Greater Shepparton, attracting artists and audiences from outside of Greater Shepparton to exhibit at and visit SAM, and touring and sharing our exhibitions and programs with other institutions and audiences across Australia and overseas.

For more information, please refer to our website on <https://sheppartonartmuseum.com.au>.

POSITION DESCRIPTION

POSITION TITLE:	Volunteer
POSITION TYPE:	Volunteer (Unpaid)
REPORTS TO:	Engagement Team
LOCATION:	Shepparton Art Museum 530-532 Wyndham Street, Shepparton, Victoria

WHY VOLUNTEER AT SAM:

Volunteering at SAM offers a unique and rewarding opportunity to experience SAM's exhibitions, programs, and collections first-hand. Volunteering is a great way to get involved with art and our community, while gaining valuable experience within a cultural organisation.

SAM's Volunteer program aims to provide a unique insight into SAM's daily operations. It is an opportunity to learn new skills and meet interesting people, including artist and other art workers in the industry. SAM's Volunteers have many opportunities to get involved including with our Visitor Services, Public Programs, the SAM Library and SAM Guides.

VOLUNTEER PROGRAM OBJECTIVE:

SAM's Volunteer Program aims to:

- Empower Volunteers to engage, inform and inspire SAM's audiences
- Provide Volunteers with unique knowledge of SAM's vibrant exhibitions, collection, and engagement programs to share with our community
- Support Volunteers in their journey exploring the different departments of the museum's operational structures
- Develop a team of diverse volunteers in which friendships and professional networks are fostered

VOLUNTEER ROLE:

SAM Volunteers create an impact at the Museum in a variety of different ways, including supporting SAM staff with visitor services responsibilities and information provision, cataloguing, and maintaining SAM's library, providing guided tours to groups, as well as assisting with the facilitation of workshops, talks and other events.

Volunteers can help with SAM's daily operations on a fortnightly basis. Most Volunteering shifts occur during SAM's opening hours however some after-hours opportunities do become available on a periodic basis. SAM Volunteers will be required to sign a Volunteer agreement before commencing with Volunteering at SAM.

KEY RESPONSIBILITIES:

- Supporting staff to provide visitors with an outstanding experience at SAM
- Providing visitors with general assistance and current information on SAM, its exhibitions, and programs
- Assisting SAM Staff with SAM's public programs and events, such as exhibition openings, workshops, artist talks, SAM's after-hours program, and providing guided tours to groups
- Cataloguing and maintaining SAM's library
- Assisting staff with administrative tasks as required
- Promoting the best interests of SAM in all associated professional and public dealings

KEY SELECTION CRITERIA:

- A keen interest in arts and culture, or the desire to learn more about SAM's exhibitions, collection, and our vibrant engagement program
- An appreciation for cultural diversity and the ability to work with people from a variety of diverse backgrounds
- Able to work both independently and in a team environment
- Good communication skills, both verbal and written, or the willingness to develop these skills further

OTHER DESIRABLE SKILLS, KNOWLEDGE AND EXPERIENCE:

- Previous experience in a retail, hospitality, or customer service role
- Previous experience in a museum or gallery environment

OTHER RELEVANT INFORMATION

- SAM is an equal opportunity organisation
- We are committed to the initial and ongoing training of our volunteers. A compulsory induction will be held for new SAM volunteers, and further training opportunities will be provided on an ongoing basis.
- Information and communication, including Volunteering opportunities, will be provided electronically
- SAM Volunteers will require a Working with Children's Check, which can be obtained for free as a Volunteer